Dear Science Teacher or Principal;

This letter is an invitation to participate in the 2017 Upper East Tennessee Science Fair sponsored by the Johnson City Kiwanis Club, ETSU, and Eastman Chemical Company. In an effort to minimize cost and increase efficiency, all necessary information and forms have been made available at the website below:

http://faculty.etsu.edu/hensong/science-fair.html

At the website you will find easily downloadable documents (in both MS Word and pdf form) including the following:

- Rules and Regulations and Safety Guidelines;
- School Entry Form to be completed for each grade level;
- Student Entry Form to be completed by each student;
- Form V for projects using vertebrate subjects; and
- Form H for projects using human subjects.

Please print and/or photocopy these forms as necessary.

NOTE: Please print or type all information on all of the forms. In the past we have had difficulty deciphering some of the handwriting, especially on forms completed by students. Please double check all forms to ensure that they are legible and fully completed.

The postmark deadline for submission of forms is Friday, March 31, 2017. [or delivery to the Physics & Astronomy Dept, Brown Hall on the ETSU campus by Wednesday, April 5]
The date for this year's science fair is Saturday, April 8, 2017.

Please pay particular attention to these items:

- The School Entry Form says how many entries each school may sponsor according to enrollment: you may not substitute between Biological and Physical Sciences quotas. We are limited to approximately 400 total entries so please submit your forms as early as possible.
- Form H (human subjects) states clearly that school counselors may sign for projects involving behavioral studies and surveys.
- Form V (vertebrate subjects) is required for projects using fish, amphibians, reptiles, birds, or mammals. It is not necessary to include Form V for human subjects.
- Form H and Form V require teachers and professionals to confirm that relevant aspects of the project have been discussed with the student before the proposed research was done.
- Please note that judging will begin at 10:00 AM for this year's fair. All projects must pass a safety / rules inspection. Therefore, it is important to display your projects as early as possible beginning at 8:00 AM. All projects are required to be set up no later than 9:40 AM.

We are continuing to update our teacher contact email list to allow electronic mailing of important announcements, reminders, etc. If you would like to be added to this list, simply email me at the address below with a one line request: “Please add my email to the UETSF list”.

NOTE: A hospitality room for Teachers (The East Tennessee Room across from the Ballroom) will be available for teachers from ~8:15 am until 11:15 am.

For more information or clarification please contact me directly:
Phone: 439-6906
Fax: 439-6905
E-mail: hensong@etsu.edu

Sincerely,

Dr. Gary Henson
President, UETSF